



# Retail Employment Application

Please fill out this application in its entirety. If any questions do not apply, please write 'N/A'. Please do not submit a resume in lieu of the information requested on this application. Incomplete applications will not be considered.

## PERSONAL INFORMATION

First Name	Address
_____	_____
Middle Name	City
_____	_____
Last Name	State
_____	_____
Phone Number	Zip Code
_____	_____
Email Address	
_____	

## JOB INFORMATION

Date Available	Job Type
_____	<input type="checkbox"/> Full Time
Desired Hourly Pay	<input type="checkbox"/> Part Time
_____	
	Position
	<input type="checkbox"/> Team Member
	<input type="checkbox"/> Assistant Manager

## AVAILABILITY (HOURLY)

<b>MONDAY</b>	<b>THURSDAY</b>
From: _____	From: _____
To: _____	To: _____
<b>TUESDAY</b>	<b>FRIDAY</b>
From: _____	From: _____
To: _____	To: _____
<b>WEDNESDAY</b>	<b>SATURDAY</b>
From: _____	From: _____
To: _____	To: _____
	<b>SUNDAY</b>
	From: _____
	To: _____

## ADDITIONAL PERSONAL INFORMATION

Please answer YES or NO to the following questions

Are you at least 18 years of age?	Are you a citizen of the United States of America?
_____	_____
<i>If No, you may be required to provide a work permit upon hire.</i>	<i>If No, are you authorized to work in the U.S.?</i>
	_____
Have you ever been convicted of a felony?	
_____	
<i>If Yes, please explain.</i>	
_____	
_____	
_____	

**EDUCATION**

High School	College
Have you graduated?	Have you graduated?
Degree	Degree
Address	Address

**ADDITIONAL EDUCATION**

Other

Have you graduated?

Degree

Address

**REFERENCES**

Full Name	Full Name
Relationship	Relationship
Company	Company
Phone	Phone
Address	Address

**PREVIOUS EMPLOYMENT**

Company	Salary (please specify HOURLY or YEARLY)
Address	Job Title
Supervisor	Responsibilities:
Phone	Reason for Leaving:
Start Date	May we contact this employer?
End Date	

Company	Salary (please specify HOURLY or YEARLY)
Address	Job Title
Supervisor	Responsibilities:
Phone	Reason for Leaving:
Start Date	

End Date

\_\_\_\_\_

May we contact this employer?

\_\_\_\_\_

Company

Address

Supervisor

Phone

Start Date

End Date

\_\_\_\_\_

Salary (please specify HOURLY or YEARLY)

Job Title

Responsibilities:

Reason for Leaving:

May we contact this employer?

\_\_\_\_\_

**EMPLOYMENT QUESTIONNAIRE**

What personal qualities do you have that would benefit YOGURT TIME?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please choose and prioritize 3 (three) of the following qualities of YOGURT TIME from most important to least important: Comfortable environment / Friendly Service / Fresh & Tasty Product / Clean environment / Quick Service

Please explain why you chose your answers.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A customer comes to the register and informs you he didn't receive proper change. He was given 40 cents instead of 60 cents. What do you do?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE**

1) I certify that I have read and fully completed all three (3) pages of this application and that the information contained in this application is correct to the best of my knowledge. I understand that any omission or erroneous information is grounds for dismissal in accordance with YOGURT TIMES' policy.

2) I authorize the reference(s) listed in this application to provide any and all information concerning my previous employment as well as pertinent information they may have, personal or otherwise. I release all parties from all liabilities for any damages that may result from furnishing the aforementioned information.

3) I acknowledge that YOGURT TIME reserves the right to amend or modify the policies in its Employee Handbook as well as other YOGURT TIME policies at any time, without prior notice. These policies do not create any promise(s) or contractual obligation(s) between YOGURT TIME and its employee(s). At YOGURT TIME, my employment is at-will. This means I am free to terminate my employment at any time or for any reason, with or without cause. YOGURT TIME also retains these same rights.

\_\_\_\_\_  
**APPLICANT SIGNATURE**

\_\_\_\_\_  
**DATE**